

# ಸಾರ್ವಜನಿಕ ಗ್ರಂಥಾಲಯ ಇಲಾಖೆ Public Libraries Department ಸದಸ್ಯತ್ವ ಠೇವಣಿ ಮರುಪಾವತಿ Refund of Library Membership Amount

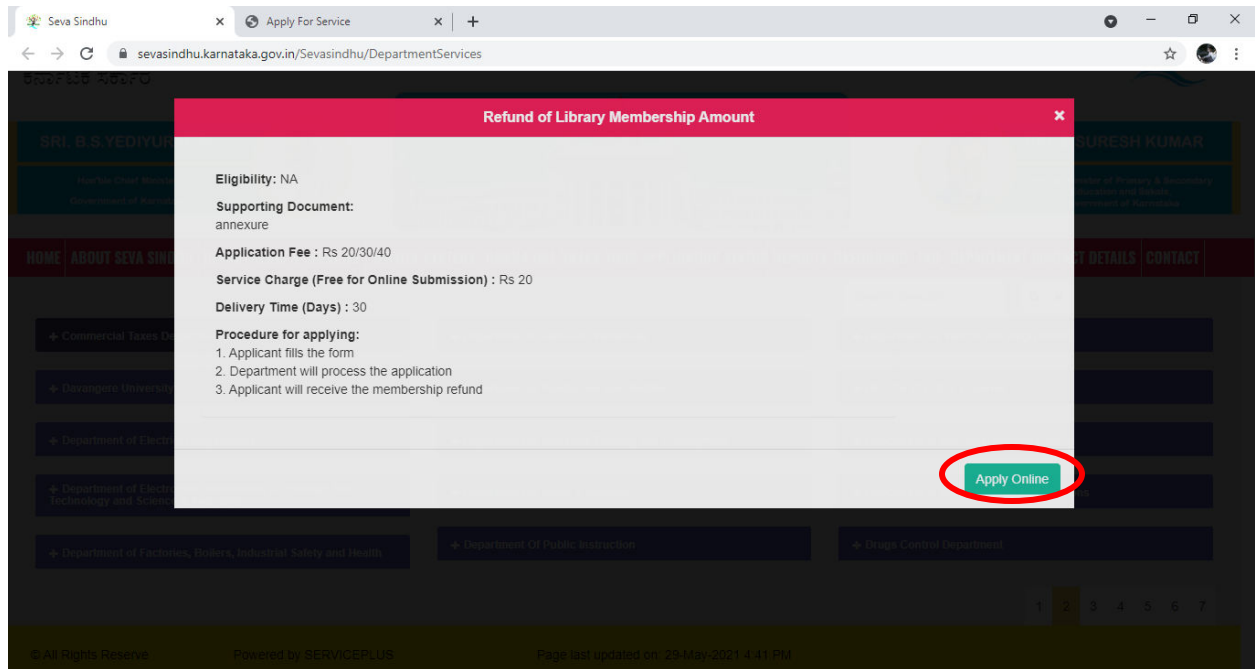
**Step 1:** Go to [sevasindhu.karnataka.gov.in](https://sevasindhu.karnataka.gov.in) website and click on **Departments & Services**

The screenshot shows the homepage of the Seva Sindhu portal for the Government of Karnataka. At the top, there are logos for the Government of Karnataka and the Seva Sindhu initiative. Below the logos, the names and titles of the Hon'ble Chief Minister (Sri. B.S. Yediyurappa) and the Hon'ble Minister of Primary & Secondary Education and Sakshya (Sri. S. Suresh Kumar) are displayed. A navigation menu is located below, with 'DEPARTMENTS & SERVICES' highlighted and circled in red. Below the menu, there are several service banners, including one for tracking application status for COVID relief fund-2021, application for financial assistance to film and television artists, and application for unorganized workers.

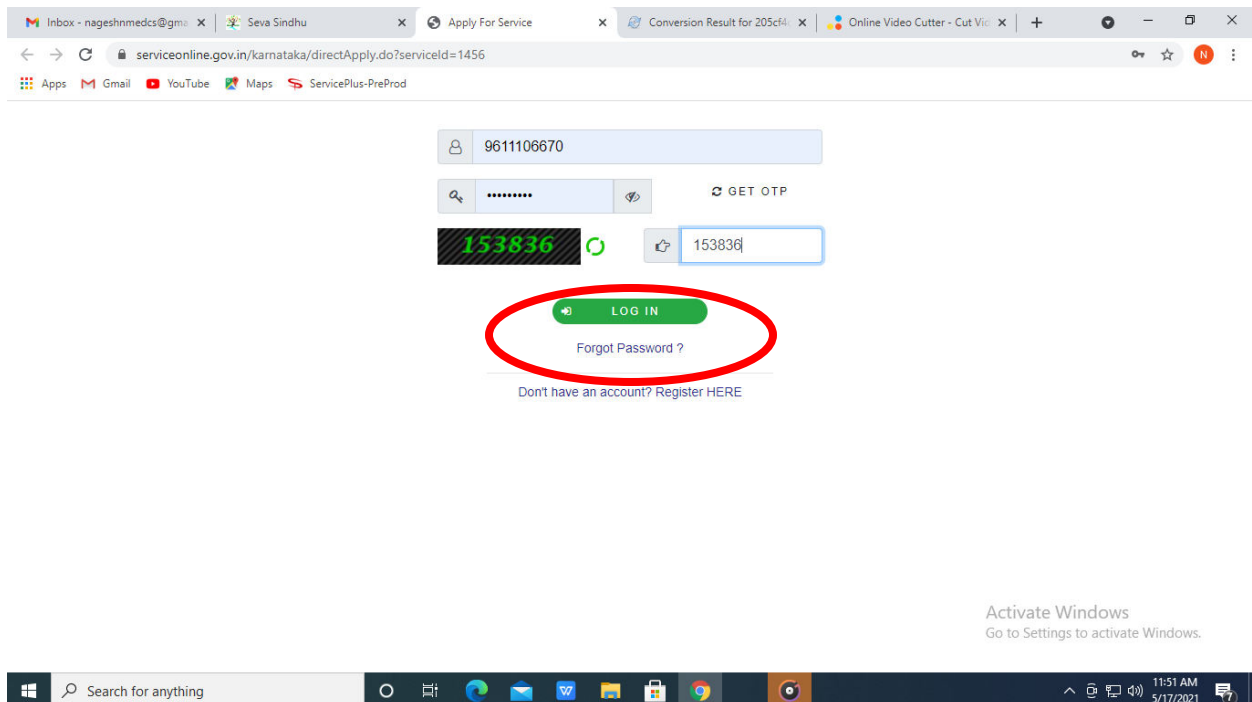
**Step 2:** Click Public Libraries Department and select Application Refund of Library Membership Amount . Alternatively, you can search for Application Refund of Library Membership Amount in the search option

The screenshot shows the 'DEPARTMENTS & SERVICES' page on the Seva Sindhu portal. A search bar is visible at the top right. Below the search bar, there is a grid of departmental links. The 'Public Libraries Department' link is circled in red. Below this link, the 'Refund of Library Membership Amount' option is also circled in red. The page footer contains copyright information, the service provider (SERVICEPLUS), and the last update date (29-May-2021 4:41 PM).

### Step 3 : Click on Apply online



### Step 4: Enter the username, password/OTP, captcha and click on Log In button



## Step 5: Fill the Applicant Details.

The screenshot shows a web browser window with the URL <https://serviceonline.gov.in/karnataka/renderApplicationForm.do?servicelId=2210002&applySource=home&UUId=f820>. The page title is 'Seva Sindhu' and 'ServicePlus- Refund of Library'. The main heading is 'ಸಾರ್ವಜನಿಕ ಗ್ರಂಥಾಲಯ ಇಲಾಖೆ' (Public Libraries Department) and 'ಸದಸ್ಯತ್ವ ರೇವಣಿ ಮರುಪಾವತಿ' (Refund of Library Membership Amount). The form is divided into two sections: 'Application Form' and 'Bank Details for refund'. In the 'Application Form' section, the 'Applicant Name' is 'Karthik V'. The 'Existing Membership Type' has two radio buttons: 'District Central Library/ಜಿಲ್ಲಾ ಕೇಂದ್ರ ಗ್ರಂಥಾಲಯ' (unselected) and 'City Central Library/ಸಿಟಿ ಸೆಂಟ್ರಲ್ ಲೈಬ್ರರಿ' (selected). The 'Select the city' dropdown is set to 'Bangalore East Zone'. The 'Select the city library' dropdown is set to 'City Central Library Lingarajapura Branch Lingarajapura Branch No 49 Gu'. The 'Bank Details for refund' section has a 'Bank Name' field that is currently empty.

## Step 6: Verify the details. If details are correct, select the **checkbox ("Yes")** & **Submit**

The screenshot shows the same web browser window as in Step 5. The 'I hereby declare that the particulars furnished in this form are true to the best of my knowledge/ಈ ಅರ್ಜಿಯಲ್ಲಿ ನಾನು ಒದಗಿಸಿರುವ ಎಲ್ಲಾ ವಿವರಗಳು ಸತ್ಯವಾಗಿರುತ್ತವೆ ಎಂದು ಘೋಷಿಸುತ್ತೇನೆ.' (I hereby declare that the particulars furnished in this form are true to the best of my knowledge) section has a checkbox labeled 'I Agree' which is checked and circled in red. Below this is the 'Additional Details' section with 'Apply to the Office' set to 'City Branch Library(City Branch Library- City Central Library Lingarajapura Branch Lingarajapura Branch No 49 Guitar Line Near KSFC)'. The 'Word verification' section shows a CAPTCHA image with the number '219622' and a refresh button. Below the CAPTCHA is a text input field containing '219622'. At the bottom right, there are four buttons: 'Draft', 'Submit' (circled in red), 'Close', and 'Reset'. The footer contains logos for the Ministry of Panchayati Raj, Digital India, data.gov.in, india.gov.in, Deity, and PMINDIA.

**Step 7 :** A fully filled form will be generated for verification, If you have any corrections click on **Edit** option, Otherwise proceed to **Attach annexures**

The screenshot shows the 'ServicePlus' web application interface. The browser address bar displays 'https://serviceonline.gov.in/karnataka/editSaveAnnexure.do'. The page header includes the 'ServicePlus' logo and the text 'Metadata-based Integrated eService Delivery Framework'. A navigation menu on the left lists options like 'Manage Profile', 'Apply for services', 'View Status of Application', and 'Messages & Alerts'. The main content area shows a message: 'Application not yet submitted. To proceed click on the appropriate button available at the bottom of this page'. Below this, the 'Application Form' is displayed with the following details:

Applicant Name/ಅರ್ಜಿದಾರರ ಹೆಸರು :	Karthik V
Existing Membership Type/ಅಸ್ತಿತ್ವದಲ್ಲಿರುವ ಸದಸ್ಯತ್ವ ಕ್ರಿಯಾಕಾಲಿಕೆ :	City Central Library/ಸಿಟಿ ಸೆಂಟ್ರಲ್ ಲೈಬ್ರರಿ
Select the city :	Bangalore East Zone
Select the city library :	City Central Library Lingarajapura Branch Lingarajapura Branch No 49 Gutar Line Near KSFC Godown

Below the application form, the 'Bank Details for refund' section is shown:

Bank Name/ಬ್ಯಾಂಕಿನ ಹೆಸರು :	canara
Bank Branch / ಬ್ಯಾಂಕಿನ ಶಾಖೆ :	kalyanagr
Bank Account Number/ ಬ್ಯಾಂಕಿನ ಖಾತೆ ಸಂಖ್ಯೆ :	876876876876
Bank IFSC/MICR Number / ಬ್ಯಾಂಕಿನ ಐಎಫ್ ಸಿ /ಎಂ CNBR0002455 ಐ ಸಿ ಆರ್ ಸಂಖ್ಯೆ :	

**Step 8:** Click on **Attach annexures**

The screenshot shows the 'ServicePlus' web application interface. The browser address bar displays 'https://serviceonline.gov.in/karnataka/applyPageForm.do'. The page header includes the 'ServicePlus' logo and the text 'Metadata-based Integrated eService Delivery Framework'. A navigation menu on the left lists options like 'Manage Profile', 'Apply for services', 'View Status of Application', and 'Messages & Alerts'. The main content area shows the 'Bank Details for refund' section with the following details:

Bank Name/ಬ್ಯಾಂಕಿನ ಹೆಸರು :	canara
Bank Branch / ಬ್ಯಾಂಕಿನ ಶಾಖೆ :	kalyanagr
Bank Account Number/ ಬ್ಯಾಂಕಿನ ಖಾತೆ ಸಂಖ್ಯೆ :	876876876876
Bank IFSC/MICR Number / ಬ್ಯಾಂಕಿನ ಐಎಫ್ ಸಿ /ಎಂ CNBR0002455 ಐ ಸಿ ಆರ್ ಸಂಖ್ಯೆ :	

Below the bank details, the 'Declaration' section is shown:

I hereby declare that the particulars furnished in this form are true to the best of my knowledge/ಈ ಅರ್ಜಿಯಲ್ಲಿ ನಾನು ಒದಗಿಸಿರುವ ಎಲ್ಲಾ ವಿವರಗಳು ಸತ್ಯವಾಗಿರುತ್ತವೆ ಎಂದು ಘೋಷಿಸುತ್ತೇನೆ.

I Agree :  Yes

Below the declaration, the 'Additional Details' section is shown:

Apply to the Office	City Branch Library(City Branch Library- City Central Library Lingarajapura Branch Lingarajapura Branch No 49 Gutar Line Near KSFC Godown )
---------------------	---

Below the additional details, the 'Draft Reference No.' is shown:

Draft Reference No. :	Draft_PL002S/2021/00009
-----------------------	-------------------------

The page footer shows the date and time '29/5/2021 02:45:47 IST' and the URL 'http://serviceonline.gov.in/karnataka'. At the bottom of the page, there are four buttons: 'Attach Annexure' (highlighted with a red circle), 'Edit', 'Cancel', and 'Click here to initiate new application'.

**Step 9 : Attach the annexures and click on save annexures**

Seva Sindhu | ServicePlus- Refund of Library | +

https://serviceonline.gov.in/karnataka/editViewAnnexure.do

**Pre-defined Form/Template:**

Note: To submit this application, you need to attach some document(s) as prescribed. Please [click here](#) to download the pre-defined form/template and upload the filled-in/signed form/template at the below grid wherever required

Sl.No.	Document Name	Action
1	Upload the Membership Refund Form *	<input type="button" value="Browse..."/> karthik.pdf

**Enclosure(s):**

Type of Enclosure *	Enclosure Document *	File/Reference *
Bank Passbook first page/ Cancelled Cheque *	Bank Passbook first page/ Cancelled Cheque	<input type="button" value="Browse..."/> Karthik-V.pdf

MINISTRY OF PANCHAYATI RAJ | Digital India | data.gov.in | .gov.in | DeitY | PMINDIA

**Step 10 : annexures will be displayed and click on e sign and Make Payment to proceed.**

Seva Sindhu | ServicePlus- Approval of Quarry | +

serviceonline.gov.in/karnataka/editSaveAnnexure.do

hiddenaddress : 20-07-1996

**Annexure List**

1) Quarry Plan	Quarry Plan
2) ID Proof	Voter ID
3) Predefined Template	Application Check List

**Additional Details**

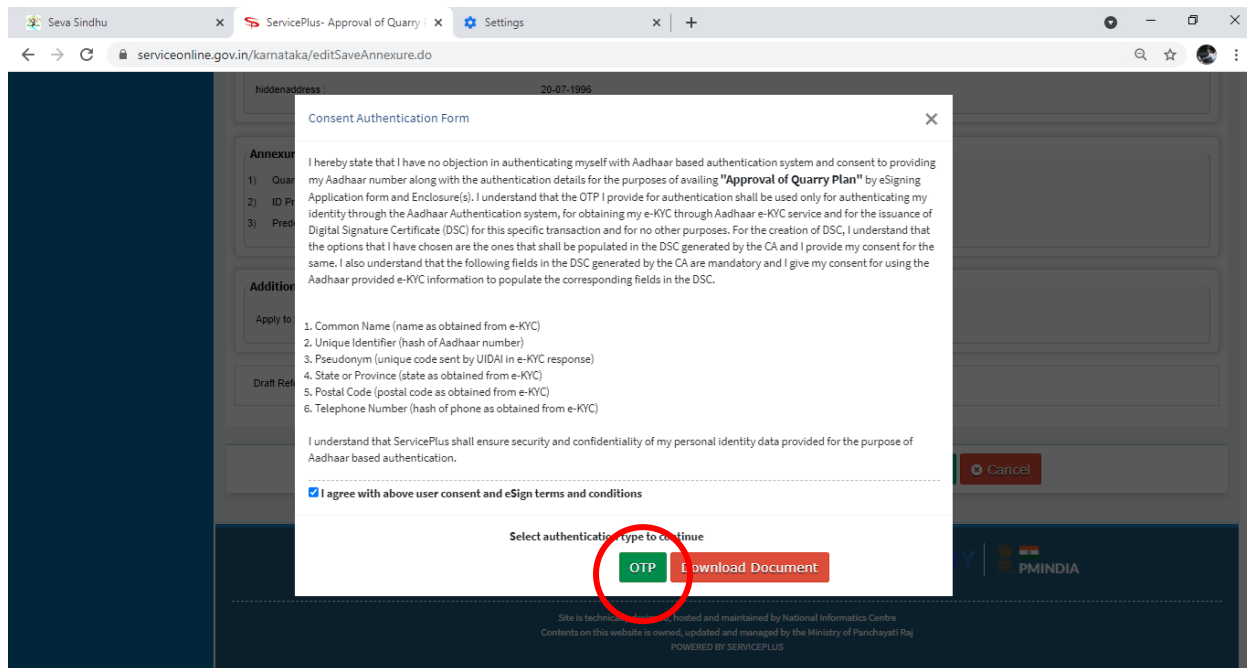
Apply to the Office: Mines and Geology District Office( DISTRICT - HASSAN )

Draft Reference No : MG004S210000634

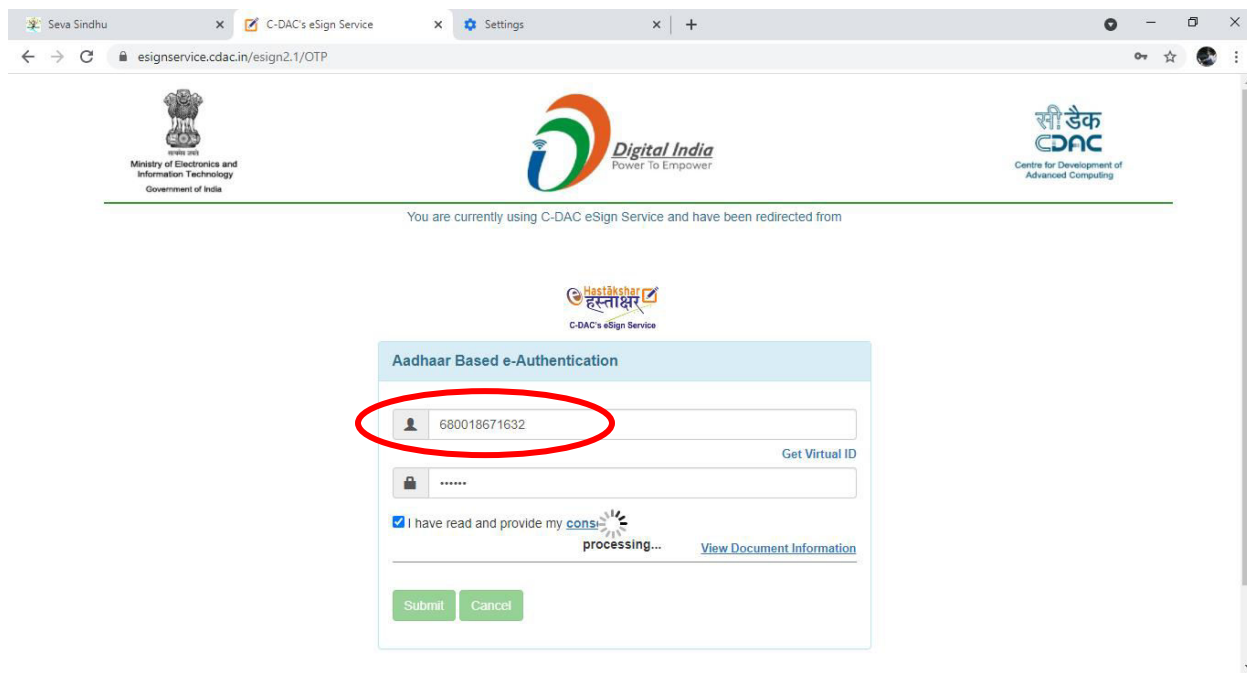
MINISTRY OF PANCHAYATI RAJ | Digital India | data.gov.in | .gov.in | DeitY | PMINDIA

Site is technically designed, hosted and maintained by National Informatics Centre  
Contents on this website is owned, updated and managed by the Ministry of Panchayati Raj  
POWERED BY SERVICEPLUS

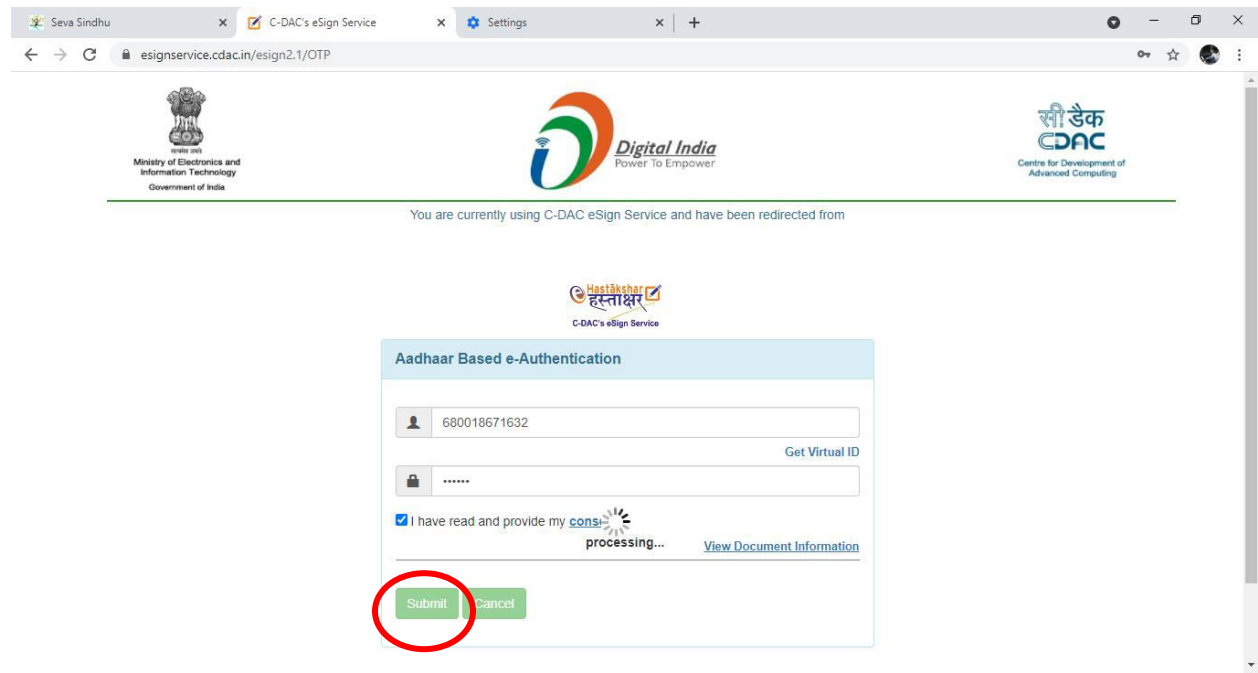
**Step 11** : Click on I agree with above user consent and eSign terms and conditions and Select authentication type to continue and Click on **OTP**



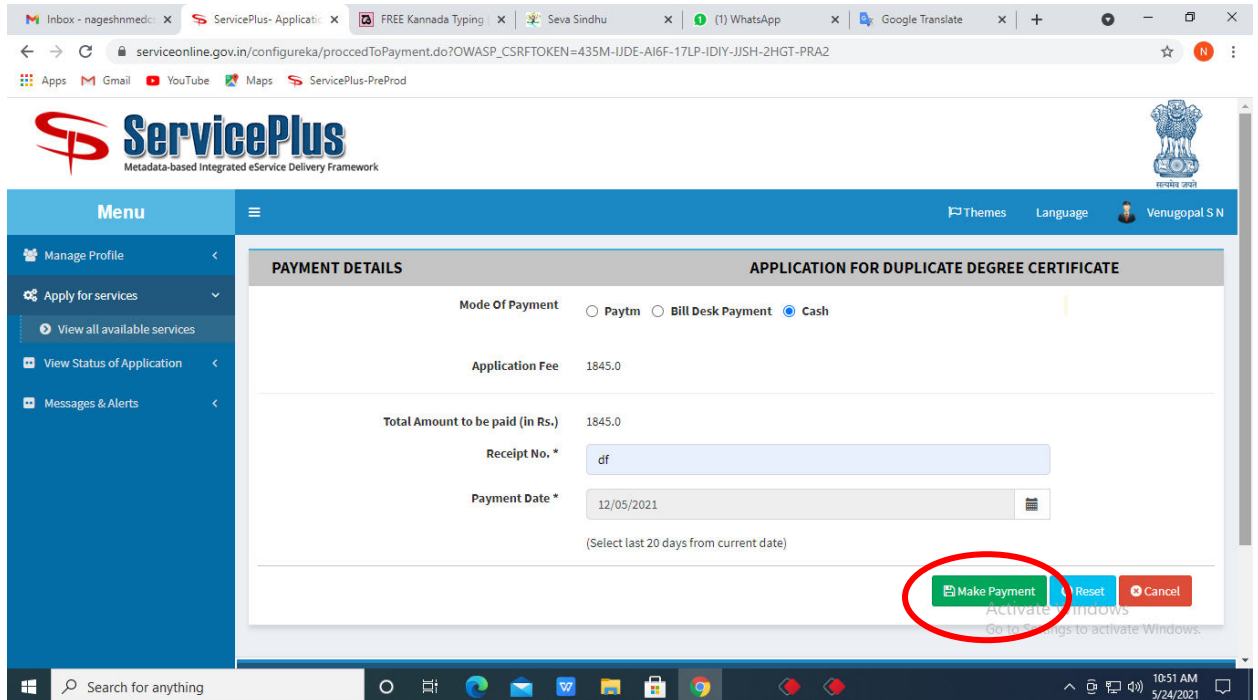
**Step 12** : Enter Aadhar Number and click on get OTP



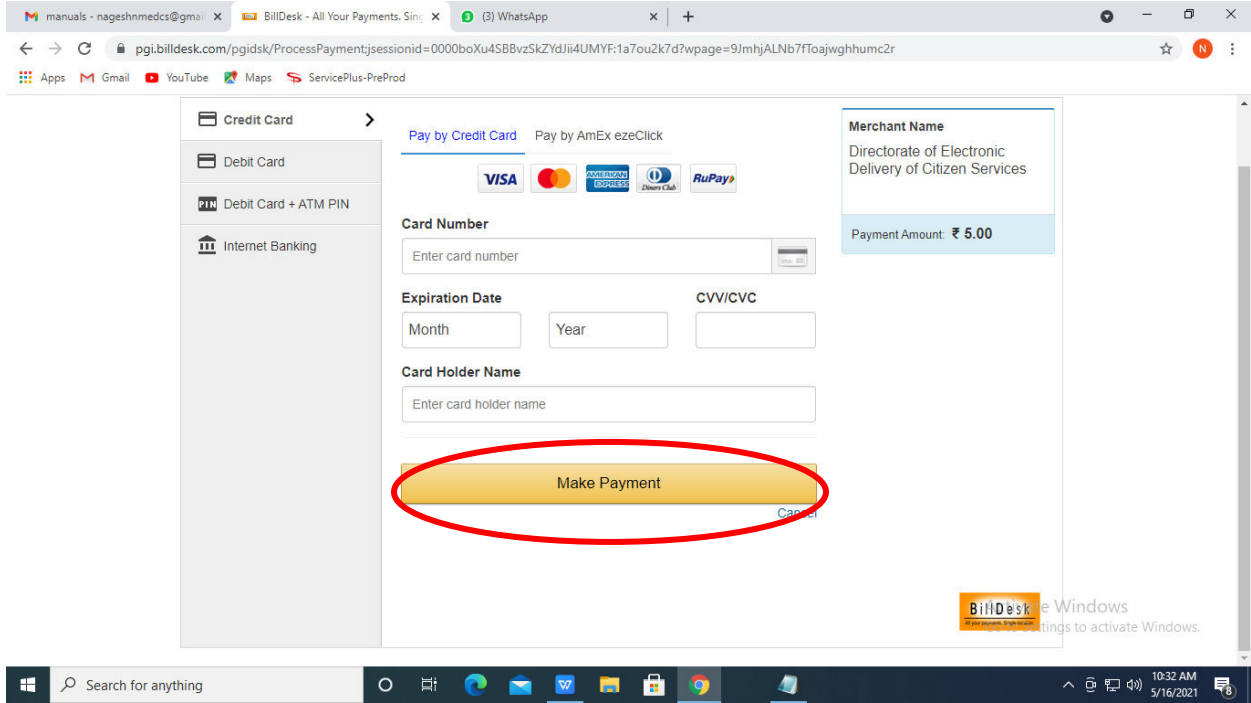
**Step 13 : Select Enter OTP and click on Submit**



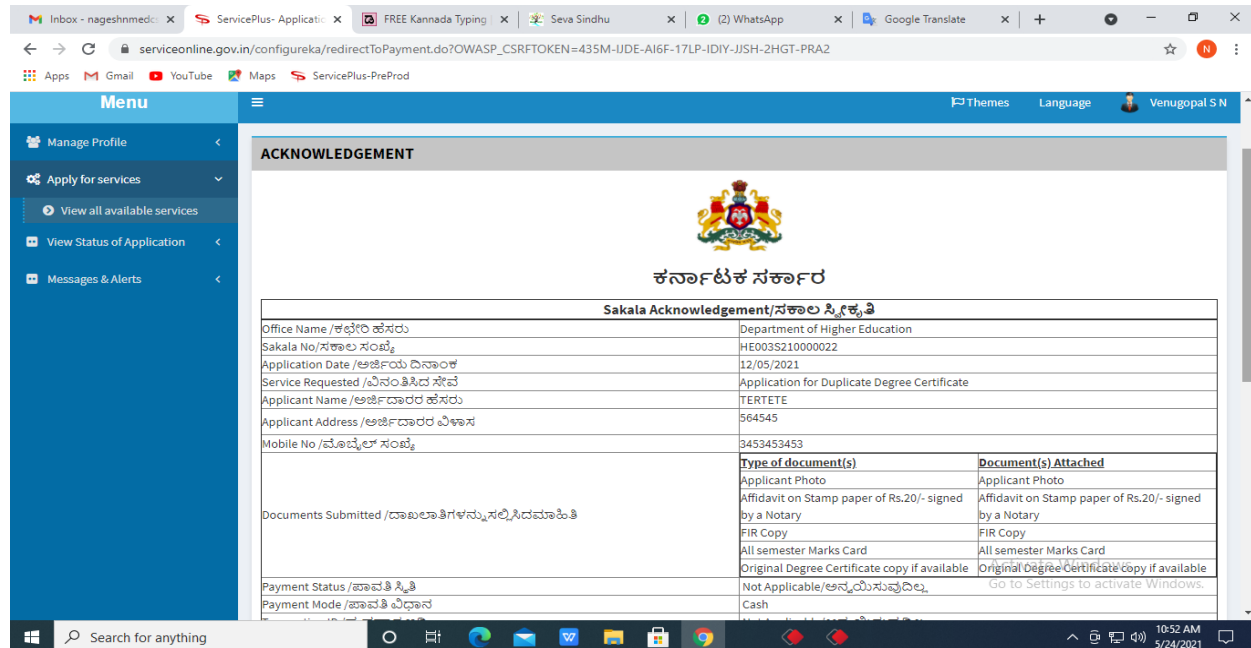
**Step 14 : Select the Mode of Payment and click on Make Payment to proceed**



**Step 15 :** Select preferred payment method (Credit Card/Debit Card/Internet Banking), enter the required details and click on make payment

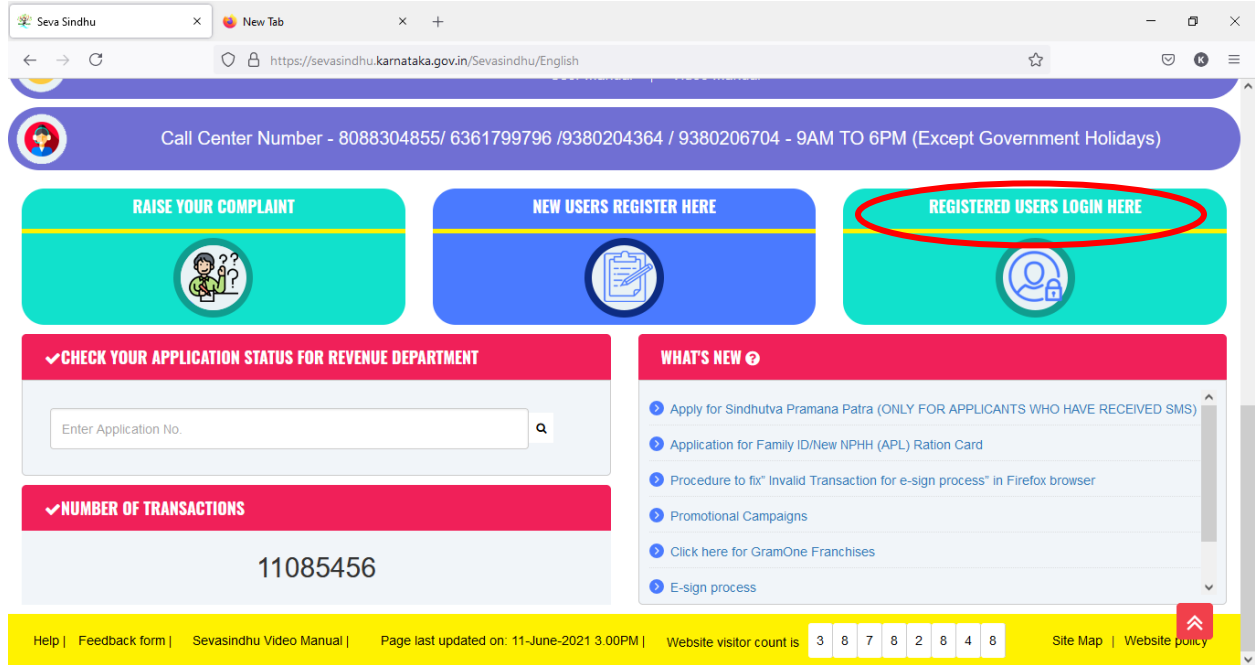


**Step 16:** After payment is successful, acknowledgment will be generated. Acknowledgment consists of applicant details, application details and the payment details for applicant's reference.

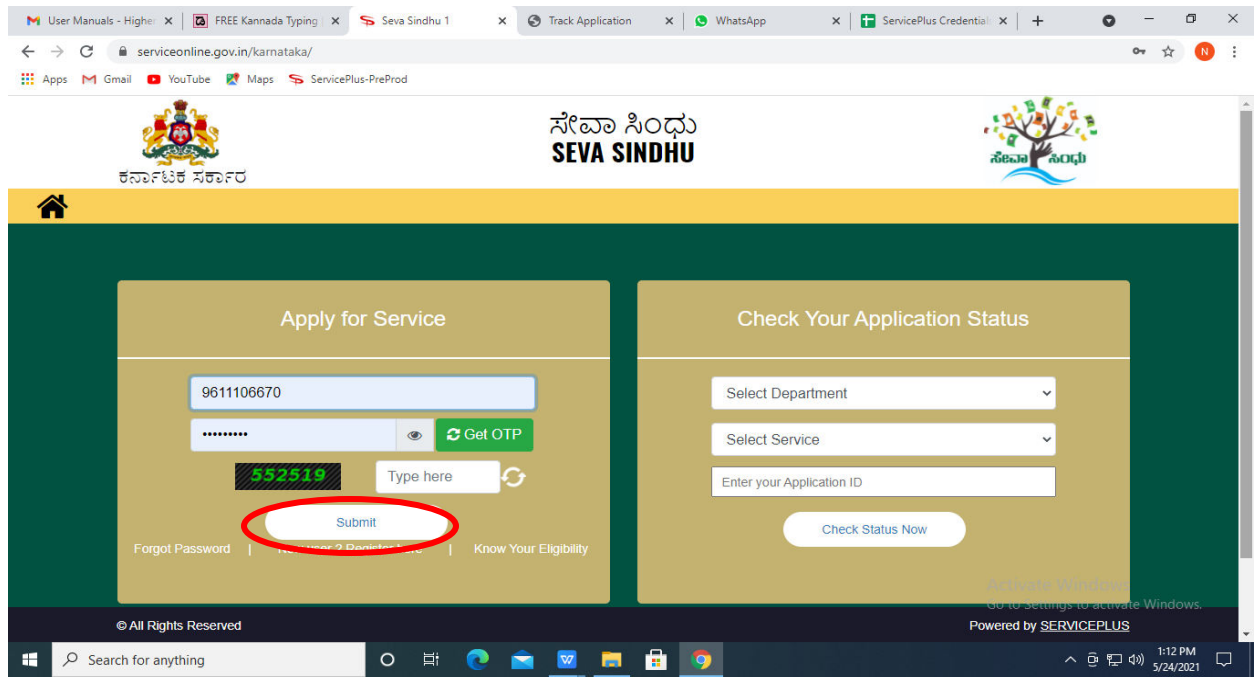




**Step 17 :** To download the certificate, go to the [sevasindhu.karnataka.gov.in](https://sevasindhu.karnataka.gov.in) and click on **Registered Users Login Here**



**Step 18 ::** Once the login page is open, enter your username, password/OTP, captcha and click on **Submit**.



**Step 19 :** Click on **View Status of Application --> Track application status.** Enter Application Reference Number (you can refer to Acknowledgment/SMS to get Application Reference Number) and click on **Get Data.**

The screenshot shows the ServicePlus web application interface. The browser address bar displays `serviceonline.gov.in/karnataka/citizenServiceList.do`. The page title is "View Status Of Application / Track Application Status". The "From Date" is set to 24/03/2021 and the "To Date" is 24/05/2021. The "App Ref No." field contains the value "ES002S210000027". A green "Get Data" button is circled in red on the right side of the form.

**Step 20 :** Check Current Status of the application. If it is delivered, Click on **Delivered**

The screenshot shows the ServicePlus web application interface with the application status table. The browser address bar displays `serviceonline.gov.in/karnataka/applicationTrackStatus.do`. The page title is "View Status Of Application / Track Application Status". The "From Date" is 24/03/2021 and the "To Date" is 24/05/2021. The "App Ref No." field contains "ES002S210000027". A green "Get Data" button is visible. Below the form, there is a table with the following data:

SNo	Service Name	Application Reference No	Submission Date	Due Date	Current Status
1	Application for Death Certificate	ES002S210000027	20/05/2021	21/05/2021	Delivered

The "Current Status" cell for the first entry is circled in red. The table shows "Showing 1 to 1 of 1 entries" and navigation buttons for "First", "Previous", "1", "Next", and "Last".

## Step 21 Under Issue Document(s), click on **Output certificate**

ServicePlus  
Metadata-based Integrated eServices

Menu

- Manage Profile
- Apply for services
- View Status of Application
  - Track application status
  - View Incomplete Application
  - Revalidate Payment
  - Modify Submissions
- Messages & Alerts

Status of Application

Application Reference Number : ES002S210000027

Name of the Service : Application for Death Certificate

Applied By : Asha D J

Application due Date : 21/05/2021

S.No.	Task Name	Form Details	Issued Document(s)	Status	Remarks
1	Application Submission	<a href="#">View</a>	<a href="#">Acknowledgement</a>	Completed	NA
2	Push application data to DB	NA	Nil	Forwarded	<a href="#">View</a>
3	Callback Webservice	NA	<a href="#">Output Certificate</a>	Delivered	<a href="#">View</a>

Showing 1 to 1 of 1 entries

Close

## Step 22 : **Refund of Library Membership Amount** Plan will be downloaded. You can print the certificate if required.

WPS Office

Application for ...ree Certificate | User Manual - Death Certificate | HE003S210000023.pdf

Menu | Home | Insert | Comment | Edit | Page | Protect | Tools

Hand Tool | Select Tool | Edit Text | Edit Picture | PDF to Office | PDF to Picture | Annotate | Rotate | Auto Scroll | Read Mode | Background | Screen Grab | Find | Highlight | Note

Mangalore University

No: HE003S210000023  
Date: 24/05/2021

Sub: Approval of Issue of Duplicate Degree Certificate

We are pleased to inform you that the Duplicate Degree Certificate HE003S210000023 has been dispatched to your mailing address provided to the University

The Dispatch details are as follows:

Courier Name / Post: test  
Dispatch Date: 24/05/2021  
Tracking ID: test  
Website address: test Courier / Speed Post: test

For any clarification please contact us.

Date: 24/05/2021 Registrar

Test Data / Test Data